



**BRASENOSE COLLEGE
UNIVERSITY OF OXFORD**

FIXED-TERM 8-HOUR STIPENDIARY LECTURESHIP IN CLASSICS

FURTHER PARTICULARS

Applications are invited for a Fixed-Term Stipendiary Lectureship in Classical Languages and Literature at Brasenose College, Oxford. The post is tenable from 1 October 2016 for four terms. This is a teaching-only post and the combined salary will be between £17,179 and £19,931 per annum (current rates), plus allowances. Pro rata salaries reflect the fact that teaching takes place during Term time and that each term worked is an equal third of the full annual payment.

The appointee will have the option of becoming or remaining a member of the Universities Superannuation Scheme (USS).

This is a fixed-term post to provide cover for Dr Llewelyn Morgan's reduction of teaching stint during his tenure as Chair of the Subfaculty of Classical Languages & Literatures. Consequently, candidates must be available at the specified start date.

The Stipendiary Lecturer will plan, direct and teach the college-based Classical Language and Literature components of the Literae Humaniores (Lit. Hum.) and Classics & Modern Languages undergraduate degree courses at Brasenose. Teaching requirements will be eight hours per week, averaged over eight teaching weeks.

Tutorial teaching is required for some of the following papers:

- Homer for Classics Mods; Greek Literature of the Fifth Century BC for Lit. Hum. Finals, Latin Literature of the First Century BC; Greek Tragedy; Early Greek Hexameter Poetry
- Texts and Contexts for Classics Mods

The Stipendiary Lecturer will undertake all the normal duties of an undergraduate tutor, including mentoring and pastoral oversight, writing references, writing termly reports, attending end of term collections, setting and marking college exams and providing feedback, organising teaching timetables, organising and attending start of term meetings, organising and attending student functions and relevant college events.

The undergraduate admissions duties associated with the post are: organisation and attendance at college open days and assistance with the development of other outreach material and processes, communication with potential candidates if required, preparation for the annual admission process, including analysis of candidates and



attendance of meetings, and preparing interview timetables. At Brasenose College the Stipendiary Lecturer will also take a role in admissions interviews for Literae Humaniores.

Brasenose encourages its College Lecturers to participate in annual personal development planning meetings. In addition, the College offers undergraduates the opportunity to give feedback on Tutorial and class teaching each year. The current system consists of Academic Feedback Sessions, whereby groups of students studying the same subject meet in a structured session.

The College

Oxford has 38 self-governing and independent Colleges, enabling academic staff and students to reap the benefits of belonging to a small, interdisciplinary community as well as a large, internationally renowned University. The collegiate system fosters a strong sense of community, bringing together leading academics and students across subjects, and from different cultures and countries.

As Lecturer in Classics, you will be welcomed into the Brasenose community, and through our various events, and especially over lunch (which is very popular and well-attended), offering the chance to interact with a broad range of other academics across many different disciplines. The appointment offers scope to get as involved in the social and intellectual life of the College as you wish. Throughout the year, there are also opportunities to invite guests – an entertainment allowance (detailed above) encourages Lecturers to do this. Brasenose also seeks to be a family-friendly employer.

The teaching establishment for Classics and Ancient History currently consists of Dr Ed Bispham and Dr Llewelyn Morgan (who are the Tutorial Fellows and provide subject organisation), plus Dr Jonathan Katz, Dr Damien Robinson, and Ms Lidia Ozarowska, who are College Lecturers. There is also a Lecturer in Ancient Philosophy, Dr David Lee. Across all years, there are approximately 360 undergraduates and 220 graduates. Each year, nine students are usually admitted for Classics programmes including at least one each for Ancient and Modern History and Classical Archaeology and Ancient History.

Brasenose was founded in 1509, making it one of the longest-established members of the collegiate University. The College places academic excellence above all other considerations and is concerned to foster research as well as high-quality teaching. The Governing Body comprises the Principal and 42 Fellows. At any one time, there are approximately 50 Lecturers with a Brasenose association. Further information about the College can be found at <http://www.bnc.ox.ac.uk/>.

Selection

The selection criteria for the post are as follows:

- Evidence of the ability to teach undergraduate students at the highest level.
- Evidence of the ability, and willingness, to undertake all administrative, pastoral and similar duties required in the post
- A willingness to contribute to general college intellectual life and governance
- A doctorate in a relevant subject is preferred but applicants studying for a doctorate will be considered who are close to completion

Remuneration

Stipend. The salary scale will be within the range £17,179 to £19,321 per annum pro rata (current rates), plus allowances, according to qualifications and experience. Pro rata salaries reflect the fact that teaching takes place during Term time and that each term worked is an equal third of the full annual payment. The figure will be adjusted in line with any reviews of the University's recommended salary scale for University Lecturers that may occur during the tenure of the post.

Allowances. The Stipendiary Lecturer will be entitled to five lunches or dinners at common table at Brasenose, when the College kitchens are open during Term and the vacations. The College will provide a Hospitality Budget (currently £133 p.a.) and an Academic Budget (currently £140 p.a.).

Medical Questionnaire

The appointment is subject to the satisfactory completion of a medical questionnaire.

Family Support

The College aims to support staff with family or caring responsibilities with a range of different generous family leave arrangements. Staff can apply to use the University nurseries which are for children from four months to five years. Brasenose assists staff by sponsoring nomination for preferential nursery places, but a place is unfortunately not guaranteed. A Child-care voucher scheme is in operation.

Equal Opportunities Policy

The colleges of Oxford University are equal opportunities employers. They will work to remove any barriers, real or perceived, which might deter people of the highest quality from applying to the colleges as staff. Entry into employment and progression within employment will be determined only by personal merit and the application of criteria

which are related to the duties of each particular post and the relevant salary structure. In all cases, ability to perform the job will be the primary consideration. Brasenose is committed to fairness, consistency and transparency in selection decisions. Chairs of selection committees will be aware of the principles of equality of opportunity and fair selection. Subject to statutory provisions, no applicant or member of staff will be treated less favourably than another because of his or her gender, marital or civil partnership status, sexual orientation, religion or belief, racial group, age or disability.

Special Arrangements. Brasenose welcomes applications from candidates who have a disability. This document will be made available in large print or other forms on request. Applicants invited for interview will be asked whether they require particular arrangements to make the interview more convenient and effective for them.

The College has a range of family-friendly policies to support staff and provides flexibility over the observance of various religious festivals.

Right To Work in the UK

To comply with UK employment legislation the successful candidate will be required to provide documentary evidence of his or her eligibility for employment before taking up the post.

HOW TO APPLY

The closing date for applications is **noon on Monday 22nd August 2016**. Candidates should submit

- i. a completed application form & recruitment monitoring form;
- ii. a letter of application - **maximum** of 2 pages A4
- iii. a curriculum vitae (including the names, addresses and telephone numbers of two referees) with (if applicable) supporting statements covering their research interests and activity, and teaching and other relevant experience – **maximum** of 4 pages A4

Unless specifically requested, samples of work (article off-prints, working papers, book chapters) should **not** be sent and will not be considered by the selection panel. All materials submitted are non-returnable.

Applications should be sent to Mr Henry Jestico, College Academic Administrator, Brasenose College, Oxford OX1 4AJ (college.office@bnc.ox.ac.uk). Candidates should ask their referees to write directly to Mr Jestico, also by **Monday 22nd August**.

Timetable for applications and appointment

The envisaged timetable for making the appointment is as follows:

- (a) The final date for the receipt of applications and references is Monday 22nd August.
- (b) A short-list will be drawn up shortly afterwards. Candidates are asked to provide a telephone and email address, indicating where they can be reached during the week in which shortlisting will take place.
- (c) It is envisaged that interviews will be held during the week commencing Monday 29th August but not on the Bank Holiday (exact date subject to confirmation).

Disclaimer

This summary of terms and conditions is provided for information purposes and the contents do not constitute a contract of employment.

Informal enquiries about this post may be made to the Organising Tutor for Classics, Dr Llewelyn Morgan (llewelyn.morgan@bnc.ox.ac.uk) or the Senior Tutor, Dr Simon Smith, (email senior.tutor@bnc.ox.ac.uk , telephone 01865 277590).