BRASENOSE COLLEGE
ASSESSMENT AND PROCEDURE FOR SALTING/GRITTING ROADS, AND CAR PARKS (INCLUDING ENTRANCE AREAS)

Introduction
The College is committed to ensuring that, in adverse wintry conditions, priority areas, as assessed by the College, are kept free from any snow and ice accumulations. The aim is to allow, as far as possible, normal use of the College pedestrian routes, which will include normal car parking areas. This document seeks to cover both the hours when the maintenance team are on site but also to set down a short-term solution for when adverse weather conditions occur out of the normal working hours (which includes weekends and bank holidays).

Weather Forecast
When there is a significant risk of frost following wet conditions or when snow has been forecast, the maintenance team will, as a precaution, distribute either salt or grit to the priority areas. The Clerk of Works office will be responsible for obtaining as accurate a local forecast as possible.

Snow and Ice Accumulations
Where a prior forecast has precipitated a precautionary gritting/salting, but over night or between normal working hours further accumulations have built up, then the maintenance team will obtain the necessary equipment and materials and commence salting or gritting the identified priority areas as soon as possible. At this stage it should be noted that significant snowfalls may hamper individuals’ travel to work arrangements and initial actions may be dependent upon the number of staff available to carry out this work.

Materials used will include grit, salt or safe non-harmful sprayed-on de-icer crystals. Materials for the above processes are stored in various locations as per attached appendix B. Details of where grit/salt-clearing equipment is kept is also as per appendix B.

Stocks to be replenished each autumn and immediately after significant use.
**Out of Normal Working Hours**
Wherever possible gritting or salting will be carried out prior to weekend or bank holiday period during the winter where forecasts indicate possible snow falls or build up of ice in wet weather conditions.
On occasions the forecast may be incorrect or inaccurate and the College may need to carry out some emergency gritting/salting or de-icer liquid application. Under these circumstances the College has a few options:

a. A trained Porter could be utilised to apply the required materials to some of the priority areas.

c. The situation could warrant a maintenance callout approach reliant on the goodwill of contractors or the maintenance staff to get to site in what could be difficult conditions.

**Outlying Buildings**
It is likely that two teams of 2/3 persons will be required to cover the main College areas.
The Curator at Frewin will be responsible for Frewin, Frewin annex and JW cottages. The Sports Ground site will be attended to by the Groundsman. The St Cross annexe site and the Hollybush row site will be attended to by the maintenance team.

**Clear Up**
Once the snow and/or ice has thawed the maintenance team and Groundsman will clear away loose salt/grit leaving the sites clean and tidy.
APPENDIX A
LOCATIONS OF SALT/GRIT AND SPREADING EQUIPMENT

Main College site
One sand/grit spreader
Shovels
De-icer crystals (6 tubs minimum)

Frewin Annexe
Shovels
De-icer crystals (3 tubs minimum)

St Cross Annexe
Shovels
De-icer crystals (2 tubs minimum)

Hollybush Row Annexe
Shovels
De-icer crystals (2 tubs minimum)