<table>
<thead>
<tr>
<th>No.</th>
<th>Category of personal data</th>
<th>Source of the data</th>
<th>Why we process it</th>
<th>How long we keep this data</th>
<th>How we will use this data</th>
<th>Special category grounds</th>
<th>Our lawful basis for processing</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Applications for and decisions about financial support, for example scholarships, bursaries and hardship funds. This includes communications that are sent and received by third parties that provide financial support</td>
<td>We obtain this data from you; We generate this data about you; We may receive decisions from third parties that provide financial support.</td>
<td>In order to make decisions about financial support and to ensure that the College is encouraging and supporting participation by students from all backgrounds.</td>
<td>Successful applicants: 25 years after the end of the academic year when you cease to be a registered student. Successful applicants who do not enrol: 6 years after the last date when you could have enrolled.</td>
<td>You have given your consent to the processing for one or more specific purposes.</td>
<td>Criminal conviction/ criminal allegation grounds</td>
<td>You have given your consent to the processing for one or more specific purposes.</td>
</tr>
<tr>
<td>2</td>
<td>Records of open days and study days: these can include attendees names and contact details, email addresses, dietary requirements, accommodation bookings we make (and if you book accommodation, your phone number and emergency contact numbers).</td>
<td>We obtain this data from you; We generate this data about you.</td>
<td>The College and prospective students have a legitimate interest in arranging and attending open days to share and learn about College life before deciding whether to apply.</td>
<td>2 years after the open day or study day.</td>
<td>You have given your consent to the processing for one or more specific purposes.</td>
<td>Criminal conviction/ criminal allegation grounds</td>
<td>Processing is necessary for the purposes of our or someone else's legitimate interests, except where overridden by your data protection rights and freedoms.</td>
</tr>
<tr>
<td>3</td>
<td>Information you provide to us or the University of Oxford during the application process, including with your UCAS and graduate application forms. This includes personal details, academic history, professional qualifications, personal statement, references, and any research proposal or other work that you undertook during the application process.</td>
<td>We obtain this data from the University of Oxford.</td>
<td>The College has a legitimate interest in administering applications and deciding who should be offered places.</td>
<td>Successful applicants who enrol: EITHER for 25 years after the end of the academic year when you cease to be a registered student. Successful applicants who do not enrol: 6 years after the last date when you could have enrolled.</td>
<td>Processing is necessary for the purposes of our or someone else's legitimate interests, except where overridden by your data protection rights and freedoms.</td>
<td>Criminal conviction/criminal allegation grounds (further information)</td>
<td>The College has a legitimate interest in administering applications and deciding who should be offered places.</td>
</tr>
<tr>
<td>4</td>
<td>Records of our admissions decisions, including decision letters that we send to applicants, notes of your interview performance, feedback we provide you on your application, including grades awarded by examiners. We also receive details of equivalent decisions by the University department that you apply to.</td>
<td>We obtain this data from the University of Oxford.</td>
<td>The College has a legitimate interest in administering applications and deciding who should be offered places.</td>
<td>Successful applicants who enrol: EITHER for 25 years after the end of the academic year when you cease to be a registered student. Successful applicants who do not enrol: 6 years after the last date when you could have enrolled.</td>
<td>Processing is necessary for the purposes of our or someone else's legitimate interests, except where overridden by your data protection rights and freedoms.</td>
<td>Criminal conviction/criminal allegation grounds (further information)</td>
<td>The College has a legitimate interest in administering applications and deciding who should be offered places.</td>
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Brasenose College GDPR ROPA - Student Applicant & Outreach Processing Activities - v1.3 (Reviewed July 2019)
Successful applicants who enrol: EITHER for 25 years after the end of the academic year when you cease to be a registered student OR for the duration of your studies.

The College has a legitimate interest in receiving and responding to a range of queries from prospective students. Successful applicants who enrol: EITHER for 25 years after the end of the academic year when you cease to be a registered student OR for the duration of your studies.

We obtain this data from you and information about your school performance, postcode and care background, test scores and marks for written work that we have requested. We will also hold copies of the tests and written work that you submit.

We process this data to decide who to invite for interview. The role of contextual admissions data is explained more fully on the University's website, but is taken into account when deciding whether to invite applicants to interview, in addition to the usual departmental admissions criteria: https://www.ox.ac.uk/admissions/undergraduate/applying-to-oxford/decisions/contextual-data?wssl=1

We may assist students making visa applications before they arrive, and making visa extensions when they are on the course. This involves us taking copies of your passport and other personal information with the Home Office/UK Visas and Immigration as part of its reporting obligations under immigration law.

We obtain this data from you and information about your country of residence, the amount of time you have lived in the UK, and your financial circumstances, including any unspent bursary, maintenance, or funding awards you have received, and of any income you or your parents have received in the last 12 months or right of residence information.

We may share this data with the University.

We process this data as explicit consent for performance of our contract with you; performance of our statutory obligations; and for compliance with a legal obligation.

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