

Brasenose College Health & Safety Policy Statement

THE GOVERNING BODY REGARDS HEALTH AND SAFETY MATTERS TO BE A PRIORITY AND AN INTEGRAL PART OF ALL ITS ACTIVITIES INCLUDING THE MAINTENANCE OF QUALITY AND STANDARDS.

THE GOVERNING BODY CONSIDERS HEALTH AND SAFETY TO BE A MANAGEMENT RESPONSIBILITY EQUAL TO THAT OF ANY OTHER FUNCTION. IT IS, THEREFORE, THE POLICY OF THE COLLEGE TO PROVIDE AND MAINTAIN A WORKING AND EDUCATIONAL ENVIRONMENT THAT IS, SO FAR AS IS REASONABLY PRACTICABLE, SAFE AND WITHOUT RISKS TO HEALTH, ADEQUATE AS REGARDS WELFARE FACILITIES AND THAT ENSURES THAT PERSONS NOT IN THE COLLEGE'S EMPLOYMENT ARE NOT EXPOSED TO RISKS WHICH MAY ARISE FROM THE COLLEGE'S ACTIVITIES.

THE GOVERNING BODY IS RESOLVED TO PROVIDE AND MAINTAIN EQUIPMENT AND SYSTEMS OF WORK WHICH ARE SO FAR AS IS REASONABLY PRACTICABLE, SAFE AND WILL PROVIDE SUCH INFORMATION, TRAINING AND SUPERVISION AS IS NECESSARY TO ACHIEVE HIS AIM.

THE GOVERNING BODY WILL PROVIDE SUCH RESOURCES AS MAY BE NECESSARY TO ENABLE IT AND ITS EMPLOYEES TO MEET THEIR HEALTH AND SAFETY RESPONSIBILITIES.

IN ORDER TO IMPLEMENT THIS POLICY THE COMMITMENT OF EVERYONE CONCERNED IS NECESSARY AND IT IS A CONDITION OF EMPLOYMENT THAT ALL EMPLOYEES WILL CO-OPERATE WITH THE COLLEGE BY:

- 1) FOLLOWING INSTRUCTIONS IN THE SAFETY RULES OR NOTICES DISPLAYED IN COLLEGE PROPERTY.
- 2) COMPLYING WITH ANY CODE OF PRACTICE OR GUIDANCE WHICH MAY APPLY TO THEIR WORK OR WORKPLACE.
- 3) TAKING REASONABLE CARE FOR HEALTH AND SAFETY OF THEMSELVES AND OF PERSONS WHO MAY BE AFFECTED BY THEIR ACTS OR OMISSIONS AT WORK.

THE GOVERNING BODY STRESSES ITS COMMITMENT TO HEALTH AND SAFETY TO THE EXTENT THAT, WHERE DISREGARD OF SAFE WORKING PRACTICE BY AN EMPLOYEE SERIOUSLY PUTS AT RISK THE HEALTH AND SAFETY OF HIM OR HERSELF OR ANY OTHER PERSON, THIS WILL BE CONSIDERED AS GROSS MISCONDUCT AND MAY LEAD TO DISCIPLINARY ACTION OR DISMISSAL.

THE POLICY WILL BE REVIEWED ANNUALLY AND AMENDED AS CIRCUMSTANCES AND AS LEGAL REQUIREMENTS CHANGE.

SIGNEDDATE

POSITION

Health & Safety College Policy Document and Procedures

Colleagues will recall at the last Governing Body I explained that the previous College Health & Safety Policy Statement signed by Lord Windlesham and dated 17^h February 1999 and the associated set of Health & Safety Procedures needed to be updated to reflect current legislation.

With the help and advice of Peninsula Business Services the entire document has been revised and all procedures are now up to date.

The Bursars have examined certain areas in which there was ambiguity but believe that any uncertainty has now been removed.

It is hoped that the Governing Body will agree that the current College Health & Safety Policy document, (copy attached), may be signed by the Acting Principal at the first meeting of the Trinity Term.

A copy of the Health & Safety Procedures document (120 pages) is available for inspection in the Bursary.

ME

24 Apr 2003